



Return to School Plan for Regent Academy

1. The Learning Environment

- a. Students in Regent Academy work at their own desk with dividers between each desk, providing some social distance between students.
- b. Students shall store their own supplies in their individual lockers.
- c. Upon arrival, students shall grab their needed supplies from their locker and immediately sit at their desk in their classroom.
- d. Scoring stations will be limited to having 2 students present at a time. "X's" will mark the place for students to stand and wait for the score station, maintaining proper social distancing.
- e. Students will be required to hand sanitize prior to using the score stations or touching score keys or pens.
- f. Kindergarten students will enter their classroom and their teacher shall be responsible for them all day. These students will not interact with other students after entering the school building.

2. Health & Wellness

a. **Contact, Sanitization & Cleaning**

- i. All hugging, handshakes and other physical contact will be discouraged.
- ii. Physical contact will be limited during recess and phys-ed. Socially distanced activities will be implemented instead. Equipment that cannot be easily cleaned will be removed from our programs. A staggered release for recess will be implemented for each classroom.
- iii. Hand sanitizer stations will be present at the school entrance and within each classroom, locker room and lunchroom.
- iv. Students will be requested to hand sanitize upon entering the classroom in the morning and following every break.
- v. Proper hand hygiene practices will be encouraged for staff and children.
- vi. Additional cleaning will be implemented into the school, including regular sanitization of the water cooler area and washrooms and high contact areas (doorknobs, light switches, tables, computers, etc)
- vii. Garbage bins will be emptied frequently.

b. **Breaks, Lunch, Phys-ed**

- i. All items used for break time will be sanitized after use
- ii. All gym equipment will be sanitized after use. Each student will have their own equipment during phys-ed, so no sharing will take place.
- iii. School microwaves will be removed and no longer available for use.
- iv. Lunch will be eaten in the student's individual offices. There shall be no sharing of food allowed. Students shall be released to get their lunch on a staggered schedule to allow for each group to enter and exit the locker area safely.
- v. The number of students allowed in any washroom at the same time will be limited. Increased cleaning and disinfecting will take place in all washrooms.

- vi. Students will be divided into small groups and have a staggered release to access the gym change rooms.

c. Sickness Policy

- i. Students or staff who are sick must stay home. No one exhibiting symptoms will be allowed into the school.
- ii. Should a student exhibit symptoms or signs of illness during the school day, they will be removed from their personal desk and moved to an office socially distant from the rest of the class. Parents will be notified immediately to pick up their child from school. Should the student require close contact or care, the staff member will wear a mask and eye protection. Once the student leaves, all areas the student came in contact with, will be disinfected. All cases of illness will be documented by the school. Students exhibiting symptoms will not be allowed to return to school until either the symptoms are gone for 24hrs and/or they have received a negative result from a COVID-19 test.
- iii. If a staff member exhibits symptoms during the day, they are expected to self-monitor and wear a mask. Staff exhibiting symptoms must report immediately to the principal or designate. Once evaluated, a sub may be called to replace the staff member as needed.
- iv. Should a student or staff member have a confirmed case of COVID-19, all surfaces will receive sanitization and all parents of students within the school shall be notified.
- v. Any staff or students who are confirmed to be COVID-19 positive and/or under mandatory self-isolation will not be permitted to enter the school. Students and staff may return once cleared by public health.
- vi. Regent Academy will keep a temperature gun on the premise to record staff and student's temperatures when deemed necessary.

d. Masks & Personal items:

- i. PPE/masks are currently not mandatory for students and/or teachers, however, if parents desire their child to wear a mask, staff will assist in ensuring this happens. Staff will use proper PPE when caring for students who are ill.
- ii. Parents will be required to provide a personal water bottle for their child. Water bottle dispensers will be provided by the school. This area will be monitored and sanitized as needed.

e. Compromised health and Mental Health

- i. Students and/or staff who have compromised immune systems or other medical accommodations may wear PPE according to their comfort level. Arrangements may be made between teachers and parents to accommodate students with compromised immune systems. Arrangements may include, but are not limited to having an office socially distant from other students, socially distant physical education, etc. Teachers with compromised immune systems will be allowed to implement extra social distancing measures within the classroom.
- ii. Plans will be made to offer support to staff, students and parents concerning the changes to the learning environment and the changing world we live in. Discussion will be had with students, staff and parents regarding the changes that have come since March 2020. Support will be offered to staff/students for mental health, technological issues, etc.

3. Engagement of students, families and staff

- a. All staff meetings will take place with social distancing between family groups. The meeting will also be streamed online for those parents who wish to maintain physical distance.
- b. Parent meetings shall take place via telephone or video conferencing.

4. School Access



REGENT ACADEMY

306-763-4431 Phone
306-763-4858 Fax
contact@regentacademysk.ca
888 Central Ave, Prince Albert, SK S6V 4V1

- a. No parents shall be allowed to enter the school facility, with the exception of Kindergarten parents for the first few days of school (to ensure their child is settled into class).
- b. Nobody other than staff and students shall be allowed access into the school learning centers.

5. Participation requirements and remote learning options

- a. All families registered with Regent Academy will be required to participate in our programming.
- b. Families who decline to have their child(ren) physically attend Regent Academy will be provided with individual workbooks. Zoom meetings can be arranged with at-home students to assist with their workbooks as needed. Workbooks can be returned to the school for scoring by the teacher.
- c. Should the Chief Medical Health Officer require Regent Academy to move to full remote learning, workbooks will be provided to the students to work from home. Zoom meetings will be set up to assist students struggling with their workbooks. All workbooks will be returned to the school for the teachers to mark. Staff will be present within the school building during remote learning, making themselves available to parents & students as necessary.

6. Student Assemblies

- a. All group student assemblies shall be cancelled unless full social distancing can be maintained (2m distance between families, classes, etc)
- b. Opening exercises shall take place with all students remaining at their desks with each teacher being responsible for their own class opening exercises.

7. Extra-Curricular plans

- a. The Commercial Cooking class will be canceled for the 2020-2021 school year. Food Science workbooks will be made available for those that wish to continue their food studies individually from home.
- b. All hot lunches provided by the school are canceled until further notice.
- c. Drama classes involving large groups of students are suspended at this time. Any additional drama classes involving one student or a small group of students would require parent permission prior to the class start. These classes would follow strict social distancing measures and would include cleaning of any props, mics, etc following each student's use.
- d. All field trips and/or educational trips requiring transportation off the school property are canceled until further notice.

Regent Academy will be connecting with local health officials and sharing this back-to-school plan with them for any input.